

Application for an ISU Undergraduate Student Wishing to Pursue a Concurrent Graduate Certificate or Graduate Degree

The following procedures must be used:

1. This form serves as both a Graduate Application form and a concurrent enrollment request for students wishing to be in concurrent graduate/undergraduate programs. The student must be formally admitted as both a graduate student and an undergraduate student. Official enrollment and fee payment will be as a graduate student. Circulate form for review by the administrators in the order indicated below. The student will be charged the appropriate graduate application fee.
2. In addition to this form, provide to the graduate program 3 letters of recommendation, official GRE scores, and any other materials as required at <http://www.grad-college.iastate.edu/academics/programs/apprograms.php>. If their concurrent enrollment is approved, international students must submit a completed Graduate Financial Statement (available at http://www.admissions.iastate.edu/apply/pdf/intl_finstate.pdf) to the Office of Admissions, 100 Enrollment Services Center. A new visa eligibility form (I-20 or DS-2019) will be issued by Iowa State.
3. Credits can be transferred from the graduate permanent record to the undergraduate permanent record on a term by term basis by completing the Transfer of Courses for Concurrent B.S./Graduate form (<http://www.grad-college.iastate.edu/common/forms/index.php>). This form must be approved by the undergraduate advisor, the undergraduate college, and the Graduate College (in that order). The form can be found on the Graduate College Web site. (Note: The courses and grades will also appear on the graduate permanent record but will not be included in the graduate grade

Note: A graduate student must also make a request to obtain permission to concurrently enroll in an undergraduate degree program.

I. STUDENT INFORMATION:

Student Name:

(Last)

(First)

(ISU ID#)

Proposed Graduate Major:

Graduate Department/Program:

Graduate Degree wishing to Pursue:

Undergraduate Curriculum/Major:

Bachelor of:

Concurrent Enrollment Begins: Term:

Year:

Est Undergraduate GPA:

In-Session Address:

Phone #:

Note: Check your financial aid package. Under the new federal regulations; it may be affected by your concurrent graduate enrollment status.

Student's Signature:

Date:

II. RESPONSES:

The admission and concurrent request has been: Approved Denied Term/Yr of Admission:

Admission Status: Full Provisional (list provisions below) Restricted status ((give justification below)

If the graduate program is offering an assistantship, the amount of the stipend, tuition scholarship, and length of assistantship should be included in the Comments section below.

Comments:

DOGE of the Graduate Academic Program Signature:

Date:

The concurrent request has been: Approved Denied

Comments:

Undergraduate Department Chair Signature:

Date:

The concurrent request has been: Approved Denied

Comments:

Undergraduate College Dean Signature:

Date:

The admission and concurrent request has been: Approved Denied

Comments:

Graduate College Signature:

Date:

Copy: Student Graduate Dept. Undergrad. College Registrar's Office Admissions Fees Lisa ISSO

